

Minutes of meeting of the
Program Library Sub-Committee
held on Monday, 21st December,
1970 at 3.30 p.m. in the
Mathematics Institute,
Chambers Street.

PRESENT

Dr J. Fulton (convenor)
Professor A. Balfour
Mrs M. M. Barritt
Dr A. P. M. Coxon
Dr D. R. Gifford
Mr R. L. Hodgart
Mr P. D. A. Schofield
Dr D. B. Taylor
Mr D. T. Muxworthy (secretary)

1. MINUTES OF PREVIOUS MEETING

The minutes of the meeting of the 11th June, 1970 were approved.

2. MATTERS ARISING FROM THE MINUTES

It was pointed out that the minutes implied that the Centre had a fund available for the purchase of programs.

3. FUTURE ACTIVITIES OF THE COMMITTEE

Dr Fulton explained that the subcommittee set up in December, 1967 had fulfilled its role and that the new subcommittee would have different objectives, most notably

- (a) the consideration of less orthodox computer applications, particularly teaching.
- (b) the assessment of program library content and documentation.
- (c) the co-ordination of work for new programs.

It was proposed. to co-opt specialists onto the committee from time to time.

Mrs Barritt presented a paper outlining the new structure of the library and the library management scheme. ("The use of packages, operating systems and compilers for applications work", 18th December, 1970). The library is divided into three levels of program and each library manager is responsible for a well-defined part of it, Any problems over shortage of library disk space would be referred to the subcommittee. Departments may be asked to provide consultancy services for certain programs; this may make the difference between the Centre supporting a program or not. Mrs Barritt agreed to prepare a note on Centre services for the next meeting.

Dr Taylor distributed and described an example of the new type of library item description (for program IMP DIVINT, dated December, 1970). He agreed to prepare an example of the library guide for the next meeting. The question of monitoring the usage of library programs was raised and it was stated that it would be possible to add this facility to the system.

The following four items were to be followed up at meetings.

- 1. Mrs Barritt's note (see above).
- 2. Dr Taylor's documentation (see above).
- 3. A report from Dr Coxon on his SPSS course.
- 4. Finance for program purchase and maintenance and courses.

4. DATE OF NEXT MEETING

The next meeting will be held on Friday, 12th February, 1971 in the Mathematics Institute.